

WEEK

DETAILS

May 31 - June 3

Orientation week. Completed HR paperwork, including proprietary agreements. Met department director, instructional design (ID) and technical leads and fellow intern, Jasmine. Participated in RF (radio frequency) boot camp with Jasmine and two other interns. Attended NOC (Network Operations Center) briefings. Completed various HR Adobe Captivate training modules in a Taleo LMS. Good social opportunities during lunches. Participated in weekly Sprint meetings and Kanban discussions.

June 6 - 10

Start of first learning module. Asked technical lead follow-up questions regarding satellite communications. Worked with Jasmine to decide individual assignments and timeline of first module. Participated in Moodle training session and practiced LMS features. Began PowerPoint version of module. Learned more about Hackathon session in Carlsbad and possible team members.

June 13 - 17

Developed first learning module regarding RF components in PowerPoint and Moodle. First company Tech Talk regarding data streaming difficult to understand due to microphone used. Sent email suggestions regarding better microphones (headset instead of lapel). Used clip art from ClipArt.org in PowerPoint presentation. Begun adding assessment questions (fill in the blank, multiple choice, etc.).

June 20 - 24

PowerPoint prototype of first module submitted to SME for changes. Jasmine working on Articulate Storyline version. Started working on Microsoft Word draft of second module. Social time with other interns off-site at Top Golf. Meeting with marketing interns regarding video project. Recommend new photographs be taken at ground station.

June 27 - 1

Continue Microsoft Word draft of second module. Conferred with SMEs on first and second modules. Got approval to photograph components of RF antenna and ground station. Brainstormed ideas for Hackathon with team members and lead successful Sprint session regarding second module. Began LMS framework for second module.

July 5 - 8

Continued Moodle framework of second module including creating a page on course materia. Incorporated photographs into company Wiki. Took second tour of ground station with SME. Scheduled presentation date for two modules to be presented on July 25th. Volunteered to write up article for internet tech blog. Tech Talk from Carlsbad conducted in lecture-style format with lav mic.

- July 11 - 15 Created Articulate Storyline module for second module. Awaiting response from internal blog coordinator regarding topic of submission. Met with Hackathon team members to discuss topic. Attended Hackathon in Carlsbad and collaborated on group project: website aimed at interns looks for information and resources. Socialized with interns in non-work context.
- July 18- 22 Completed Hackathon project: found public domain and Creative Commons elements (from WikiMedia and Pixabay sites) to be part of website. Good contributions & collaboration of team members. Assisted in presentation of project. Good down-time with other interns at Moonlight Beach. Continued work on second module using Articulate Storyline. Took new photos of ground station components to add layers to pages. Began work on 3rd module. Jasmine and I decided to record screen capture with SME. Second module reviewed by SMEs and made changes. Went to Rockies baseball game with other interns.
- July 25 - 29 Jasmine and I gave presentation on two modules: Jasmine discussed first module and I covered second one. Solid compliments after our presentation. Hackathon group presented project to other interns and ViaSat supervisors. More compliments. Incorporated digital photographs of components into second module using Articulate Storyline. Edited audio files of third module using Audacity. Good scoring feedback from Hackathon judges: tied for third (out of 4 teams) but less than .1 out of first place.
- August 1 - 5 Met with SME about Articulate Storyline of second training module: solid feedback. Began fine tuning Moodle platform. Assisted in recording audio for third module. Experimented with open-source graphic design tools (GIMP) to create GIFs. Submitted article for intern blog site. Required to revisions to comply with proprietary issues.
- August 8 -12 Finalized second module with incorporation into Moodle. ID lead recommended changes to learning activity: change to book module with chapters for better accessibility. Troubleshooted issues with Moodle gradebook. Internal blog article posted: many compliments. Assisting Jasmine with 3rd module: recording VO audio to SD card. Testing courses for functionality and accessibility in Moodle 3.1. Learning Trello features
- August 15 - 19 Checked Moodle 3.1 courses for Section 508 issues and consistency of content and appearance from 2.5 versions. Organized content into folders. Received letters of recommendations from department director and referral information from ID and technical lead. Final potluck on Friday was great. Good social group.